REMOTE EDUCATION POLICY

Document Control

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Change History

Version	Date	Description
1.0	March 2021	Initial draft, start of document
1.1	Jan 2024	Review

Related Documents/Policies

References	Title

Contents

1. INDIVIDUAL STUDENTS NOT FACE-TO-FACE IN THE MAIN CLASSROOM .

Our provision for :

- *individually isolating students who are at home while the rest of their class is at school.*
- *students ill at home*
- *students in Inclusion/Apex/the LINK/SEMH base*

This is our hybrid learning model (in-person and online).

All students who:

- are self-isolating, and not ill,
- at home unwell but well enough to be online
- students in Inclusion/Apex/the LINK/SEMH base

are expected to participate in every lesson, advisory session where a link exists and GER session and complete all work set. Our curriculum for these students is in line with what they would receive if they were in the classroom. From day one of a student being at home they will have access to our full curriculum online. For those in school, where advance notice is given, students complete work in physical booklets which teacher then check/mark.

An interactive electronic version of the class booklet for all subjects is available to students in their Subject Google Classrooms. Students join the live lesson taking place in school over a Google Meet, through the link in their Google Classroom. They can participate in the lesson through the chat and complete the same work in their e-booklet.
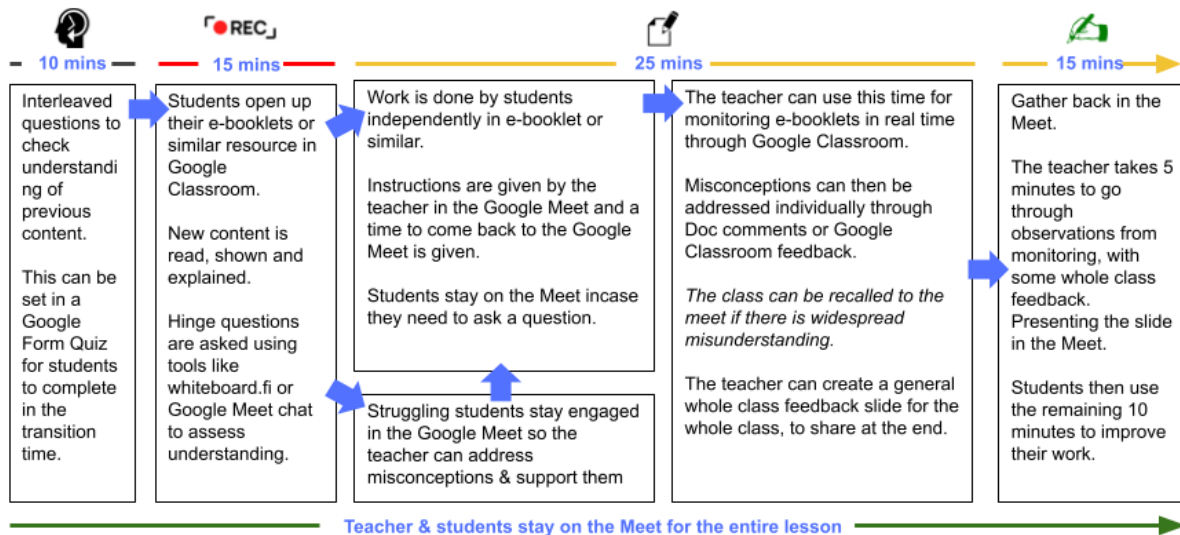
Class teachers will take a register based on the students who are in the Google Meet and engaging in the work. Any students who are not present or not engaging will be contacted by their year manager for isolation and relevant staff dependent on where students are based. The year manager can then offer support if it is needed for students at home and staff in school will support those in alternative bases. Work completed in the Google Meet will be checked and marked by the teacher and feedback will be given either in Google Classroom or in real time in the Google Meet.

2. ISOLATING CLASS BUBBLES (IN CASE OF A RETURN TO THIS PROCEDURE)

Our provision for isolating class bubbles.

The student user experience is very similar to the hybrid model above. The teacher will teach the lesson in their regular classroom but fully online. As the lesson is fully online the teacher can use a range of edtech tools for delivery and assessment, that wouldn't be possible in a hybrid situation.

The lesson structure will follow this format (subjects to adapt for their own needs):

10 mins	15 mins	25 mins	15 mins
Interleaved questions to check understanding of previous content. This can be set in a Google Form Quiz for students to complete in the transition time.	Students open up their e-booklets or similar resource in Google Classroom. New content is read, shown and explained. Hinge questions are asked using tools like whiteboard.fi or Google Meet chat to assess understanding.	Work is done by students independently in e-booklet or similar. Instructions are given by the teacher in the Google Meet and a time to come back to the Google Meet is given. Students stay on the Meet incase they need to ask a question. Struggling students stay engaged in the Google Meet so the teacher can address misconceptions & support them	The teacher can use this time for monitoring e-booklets in real time through Google Classroom. Misconceptions can then be addressed individually through Doc comments or Google Classroom feedback. *The class can be recalled to the meet if there is widespread misunderstanding.* The teacher can create a general whole class feedback slide for the whole class, to share at the end.	Gather back in the Meet. The teacher takes 5 minutes to go through observations from monitoring, with some whole class feedback. Presenting the slide in the Meet. Students then use the remaining 10 minutes to improve their work.

Teacher & students stay on the Meet for the entire lesson

3. IN THE INSTANCE OF A FULL CLOSURE (DUE TO BUILDINGS/ ENVIRONMENTAL /ENERGY/ SCHOOL ISOLATING / NATIONAL LOCKDOWN)

For our provision for full school isolating / national lockdown, see Section 2 above.

4. HOMEWORK

Please see the Homework policy. The only amendment where students would not be physically in school would see the brain dumps and revision strategy move online. This is to allow staff to monitor and use the student work to inform lessons.

5. SEN PROVISION

Students with SEN are supported by our dedicated team, through regular contact with parents and carers.

Students have full access to the Read & Write tools which transforms the accessibility of all Google for Education tools.

6. ACCESS SUPPORT

We provide any student that does not have a home computer or laptop a chromebook. It is essential that students do not use phones or tablets as the nature of these devices means that a full day of online learning with all the features is not possible or desirable.

We also provide access to 4G internet for students without reliable home WIFI internet.